



TO ALL MEMBERS

**The sixteenth annual general meeting of the
Chartered Institution of Civil Engineering Surveyors**

will be held on

**Wednesday 18 September 2024
Commencing at 9.30am**

**This is a virtual AGM and pre-registration is essential
www.cices.org/events**

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**Proceedings of the fifteenth annual general meeting of the
Chartered Institution of Civil Engineering Surveyors**

By order of Council of Management
A Holmes, Honorary Secretary
21 August 2024

**AGENDA FOR THE SIXTEENTH
ANNUAL GENERAL MEETING OF THE
CHARTERED INSTITUTION OF CIVIL ENGINEERING SURVEYORS**

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3. Proceedings of the fifteenth AGM of the Chartered Institution of Civil Engineering Surveyors held on 20 September 2023
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PROCEEDINGS OF THE FIFTEENTH ANNUAL GENERAL MEETING OF THE CHARTERED INSTITUTION OF CIVIL ENGINEERING SURVEYORS HELD ON 20 SEPTEMBER 2023 VIA MICROSOFT TEAMS

The President determined the virtual meeting to be quorate and commenced the meeting at 9.35am.

1. Notice convening the meeting

President Dr Andrew Evans welcomed members to the virtual AGM and read the notice convening the meeting.

2. Apologies

Apology received from Darran Queenan.

3. Minutes of the fourteenth AGM of the Chartered Institution of Civil Engineering Surveyors, held virtually on 21 September 2022 via Microsoft Teams

The record of proceedings of the fourteenth AGM of the Chartered Institution of Civil Engineering Surveyors were confirmed as correct; proposed by Batsetswe Motsumi and seconded by Chris Birchall.

4. President's address

The President welcomed the 27 members online who had attended the virtual meeting and delivered a verbal address. In particular he drew attention to the following achievements, issues and observations:

- The late part of 2022 and through 2023 have continued to be highly energetic, positive and exciting year for the institution.
- During the regional AGMs; Manchester Lecture; GeoBusiness and Commercial Management Conference, it is clear that our institution and members offer great value to the industry and we are starting to make our voices heard.
- The institution staff have continued to provide unrivalled support to us, the members, and I would like to place on record my personal thanks for them all for their continuing dedication and unwavering commitment.
- CEO Simon Hamlyn has stepped up to the role and is helping us to make waves with a number of initiatives on the way.
- A well received programme of webinars on a variety of topics and subjects which help our mission of continuous learning and improvement.

- The new website is live, looks great and offers an easy access portal for our members to manage their membership issues and stay in touch.
- The regions are extremely active.
- Climate change remains one of our greatest medium and long-term challenges.
- The future of our profession depends on our ability to attract, develop, and retain diverse talent.
- Equity, diversity and inclusion will continue to be embedded throughout the institution and I look forward to receiving all our members continued support in achieving this.
- I am proud to be a member of the CICES and I know that given the wealth of talent, expertise and knowledge within civil engineering surveying, we should all be alert to the opportunities that lie ahead and look to the future with increased optimism.

5. Finance report

Treasurer, Chris Birchall presented the finance report which had previously been circulated. Key points included:

- Thanking CEO Simon Hamlyn, all the CICES staff, and SURCO Directors and staff for their hard work and dedication throughout the year.
- The accounts had once again achieved a surplus at year end and this is a reflection of the extraordinary efforts of the staff in Sale.
- The institution registers consolidated accounts (accounts which include both CICES turnover and that of its trading company, SURCO).
- During this reporting period, the accounts of the institution are showing a surplus of £98,000 after an allowance of approximately £23,000 for depreciation.
- Thanks were given to John Battersby and all staff at JV BK SURCO for showing a profit.
- Reminded members that SURCO has an ongoing agreement with Built Intelligence www.builtintelligence.com whereby members can obtain a discount for online commercial courses.
- It was noted that SURCO had made a loss of £66,000 in the face of uncertainty around publishing and the need for training. This is little more than budgeted, but there are specific reasons for this and in most respects we consider it to be a good result, especially when we bear in mind the ongoing financial pressures on the industry, and on the country as a whole. SURCO and its staff are an integral part of the institution which is beneficial to the running of the organisation as a whole, and its worth to CICES is

considerably more than appears in figures on the balance sheet.

- The overall surplus/profit of the two companies combined is therefore £32,000.
- This is the twelfth year in a row that CICES has reported a surplus, following a number of years of significant losses. We can be proud of this achievement which owes a great deal to the hard work of the staff in HQ.
- Looking ahead, we have managed to deal with the economic pressures on the industry brought about by significant increases in the cost of materials, fuel etc. and the increases in interest rates.
- Our main income is of course from subscriptions, and to date we haven't suffered a significant reduction in our level of membership. Income from SURCO's trading activities continues to be uncertain, but fortunately, the financial model which we have in place for training activities limits our exposure to risk.
- We are now in the second year of our new strategic plan, for which Council of Management has agreed a five-year budgetary plan, involving significant additional expenditure year on year. Despite the possible financial pressures which we might face we are strong financially, and we remain bullish and committed to delivering the plan.
- We wish to provide the best service we can to our members, but rest assured, we will continue to monitor the situation closely, and take whatever actions are necessary to maintain the financial stability of the institution.

The accounts were not ready to be approved and would be available at a later date.

6. Election of the auditors

Thanks were passed to Murray Smith Accountants who were re-elected as auditors of the institution; proposed by Chris Birchall and seconded by Michael McIlhatton.

7. Investiture of the President

The President advised that his term had now ended and Batsetswe Motsumi was inaugurated as the new President. The formal presentation of the presidency will take place at the annual dinner on Friday 22 September at the Midland Hotel, Manchester.

8. Appointment of the Senior Vice President and Vice President

Alison Watson MBE was appointed Senior Vice President and Alexandra Pearsall (nee Axford) was appointed Vice President.

9. Composition of Council of Management

The President thanked those Council of Management members who had given their time so generously and were now stepping down Chris Birchall, Paul MacArthur, Jim McCluskey, Alexandra Pearsall (nee Axford) and Stephen Slessor.

The President reminded members that in accordance with our Royal Charter and Bye-laws, our Council of Management is composed of the President, Immediate Past President, Senior Vice President and Vice President and up to a maximum of 14 elected members. There are four vacancies to be filled at the AGM today and four nominations received. It was also noted that there is a requirement within our regulations (52) that those members of the Council who are elected are done so on the basis that at least one third of the members thereof (excluding the President) shall be either Geospatial Engineering Surveyors or Commercial Managers.

The four nominations received were:

- Chris Birchall
- Daniel Sum
- Afsheen Ul-Haq
- Mark White

On behalf of the institution, the President congratulated those who had been elected as new members. The new Council of Management comprises:

Batsetswe Motsumi	President
Dr Andrew Evans	Immediate Past President
Alison Watson	Senior Vice President
Alexandra Pearsall (nee Axford)	Vice President
Chris Birchall	
John Fraser	
Laxman Ghimire	
Peter Hallsworth	
Robert Edward Hubbard	
Lewis Jefferson	
Michael McIlhatton	
Marek Suchocki	
Daniel Sum	
Byron Tyson	
Afsheen Ul-Haq	

Russell Welsh
Mark White
Adrienne Yarwood

10. Any other business applicable to an AGM (with prior approval of the President)

John Fraser informed those attending the AGM of a GENIE (Geospatial Engineering Newcastle Industry Engagement) event taking place at Newcastle University on 19 October.

Dr Andrew Evans thanked Stephen Slessor for his support during his presidency.

Alison Watson MBE advised that the qualification for the Level 3 Geospatial Surveying will be rubber stamped and mandated officially into the revised Geospatial Apprenticeship programme.

The meeting closed at 10.05am.

PRESIDENT'S ADDRESS TO THE SIXTEENTH ANNUAL GENERAL MEETING OF THE CHARTERED INSTITUTION OF CIVIL ENGINEERING SURVEYORS

Over the past 12 months as your President, I have been humbled by the passion and generosity of our members and others who continue to give up their time to serve at HQ and across our regions both home and abroad. It has been an incredible privilege to serve CICES and fulfil my long held belief in the power of our institution to bring people together for the simple reason of being at the service to our members and society.

My tenure began with the simple aim of 'Adding Value Through Collaboration' in all our processes, activities and relationships we make on behalf of CICES. We are clearly a proud institution and deliver excellent services to our members and the profession. This solid foundation and reputation of excellence in civil engineering surveying gave me a platform to drive enhancement in CICES' value proposition.

Digitally enabled solutions

Our website has been in use for a while now. While it looks great and offers an easy access portal for our members to manage their membership activities, we are looking to commission a full website revamp to enable enhanced and modern support to our current members and those who are interested in joining CICES. I am pleased by the enthusiasm displayed by our CEO Simon Hamlyn and his team at Sale in welcoming our foundation to CICES digital transformation.

Social value

We are first and foremost an educational charity whose royal charter obligations are to uphold the art and science of civil engineering surveying for the good of the society we serve. To achieve this aim, we need to enhance our ability to attract, develop and retain the skills within our profession. We are fortunate in that CICES strategy directs the institution to become even more equitable, inclusive and diverse in its actions and decisions. The ongoing work of CICES Skills Working Group has mapped the educational, career and personal development pathways to provide better guidance to those who needs it, be it employers, in service members or new entrants. Our members continue to support higher education is supporting new and existing geospatial engineering and commercial management courses. This is just another way of CICES adding value to the profession and society and I am specifically grateful to our chairs of all CICES regions for enabling this.

Our partner organisations

The profession and by extension, our institution performs its core duties within a complex macro economic and geopolitical challenging environment. To continue to add value in what we do, it was important to carry out a thorough review of our relationships with fellow professional bodies and partner organisations at home and abroad to ensure that they are relevant and help us achieve our objectives. I am pleased that during this year of collaboration myself and CEO Simon Hamlyn have managed to reaffirm our existing relationships by entering into many targeted memorandum of understanding as well as develop new value adding ones. Our approved development schemes (ADS) have been totally reviewed during the year to focus on a structured plan of supporting our employer organisations. I am looking forwards to attending our ADS Forum in 2025. We continued to support the profession by hosting deeply educational lectures such as Manchester Lecture, Cambridge Lecture and CICES Commercial Management Conference as well taking part at Digital Construction Week and GeoBusiness.

I would like to convey my special gratitude to CICES HQ staff who continue to serve the institution with distinction and passion by supporting our regions, deliver a programme of seminars/webinars and social events on a variety of topics and subjects which help our mission of continuous learning and improvement. Our regular publications continue to offer excellent learning materials for our members. I will also like to highlight the work done by our team at HQ in protecting the CICES brand by providing hints, tips and guidance on how to use and enjoy our brand.

Finally it will be wrong for me to not acknowledge the continuity provided by our past president Dr Andrew (Andy) Evans. Our members will know that Andy is passionate about the role of the civil engineering surveyor in addressing climate change challenges. He has been instrumental in developing policy and work in sustainability area as we aspire to meet the UK Net Zero targets. I urge everyone to watch out for the release of the 'Sustainability and the Civil Engineering Surveyor' paper in Q4 2024.

I am grateful for the opportunity to help shape our great institution as your President. As my tenure draws to a close, I look forwards to continuing to serve our members in a different capacity.

Batsetswe Motsumi FCInstCES

President, Chartered Institution of Civil Engineering Surveyors



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